

**Time and Date**

2.00 pm on Tuesday, 9th December, 2014

Place

Council Chamber - Council House

1. **Apologies**
2. **Minutes of the meeting held on 11 November 2014** (Pages 5 - 14)
3. **Coventry Good Citizen Award**
To be presented by the Lord Mayor and Judge Griffith-Jones, Honorary Recorder
4. **Correspondence and Announcements of the Lord Mayor**
5. **Petitions**
6. **Declarations of Interest**

Matters Left for Determination by the City Council/Recommendations for the City Council

7. **The Coventry Award of Merit** (Pages 15 - 24)
From the meeting of the Cabinet Member for Policing and Equalities, held on 14th November 2014.

Items for Consideration

8. **Community Governance Review - Proposals for Finham Area** (Pages 25 - 44)
Report of the Executive Director of Resources
9. **Polling District and Polling Place Review** (Pages 45 - 62)
Report of the Executive Director of Resources

Other Business

10. **Question Time**

- (1) Written Question – There are no written questions
- (2) Oral Questions to Chairs of Scrutiny Boards/Chair of Scrutiny Co-ordination Committee
- (3) Oral Questions to Chairs of other meetings
- (4) Oral Questions to Representatives on Outside Bodies
- (5) Oral Questions to Cabinet Members and Deputy Cabinet Members on any matter

11. **Statements**

12. **Debates**

To be moved by Councillor Sawdon and seconded by Councillor Abbott:

‘This Council, recognising the excellent work being done in the field of peace and reconciliation by a number of groups throughout the city, believes that an umbrella organisation would provide a sharper focus for these groups and that the City Council should take the lead in setting it up.’

Private Business

Nil

Chris West, Executive Director, Resources, Council House Coventry

Monday, 1 December 2014

Note: The person to contact about the agenda and documents for this meeting is Carolyn Sinclair/Suzanne Bennett 024 7683 3166/3072

Membership: Councillors F Abbott, N Akhtar, M Ali, A Andrews, M Auluck, R Bailey, S Bains, L Bigham, J Birdi, J Blundell, R Brown, K Caan, D Chater, J Clifford, G Crookes, G Duggins, C Fletcher, D Galliers, D Gannon, A Gingell, M Hammon (Deputy Chair), L Harvard, P Hetherington, D Howells, J Innes, L Kelly, D Kershaw, T Khan, A Khan, R Lakha, R Lancaster, J Lepoidevin, A Lucas, K Maton, J McNicholas, C Miks, K Mulhall, J Mutton, M Mutton, H Noonan (Chair), J O'Boyle, E Ruane, R Sandy, T Sawdon, B Singh, D Skinner, T Skipper, H Sweet, K Taylor, R Thay, S Thomas, P Townshend, S Walsh and D Welsh

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language please contact us.

Carolyn Sinclair/Suzanne Bennett
024 7683 3166/3072

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Coventry City Council

Minutes of the Meeting of Council held at 2.00 pm on Tuesday, 11 November 2014

Present:

Councillor H Noonan, Lord Mayor	
Councillor M Hammon, Deputy Lord Mayor	
Councillor F Abbott	Councillor D Kershaw
Councillor N Akhtar	Councillor A Khan
Councillor A Andrews	Councillor R Lancaster
Councillor R Bailey	Councillor J Lepoidevin
Councillor S Bains	Councillor A Lucas
Councillor L Bigham	Councillor K Maton
Councillor J Birdi	Councillor J McNicholas
Councillor J Blundell	Councillor C Miks
Councillor R Brown	Councillor K Mulhall
Councillor K Caan	Councillor J Mutton
Councillor D Chater	Councillor M Mutton
Councillor J Clifford	Councillor J O'Boyle
Councillor G Crookes	Councillor E Ruane
Councillor G Duggins	Councillor R Sandy
Councillor C Fletcher	Councillor T Sawdon
Councillor D Galliers	Councillor B Singh
Councillor D Gannon	Councillor D Skinner
Councillor A Gingell	Councillor T Skipper
Councillor M Hammon	Councillor K Taylor
Councillor L Harvard	Councillor R Thay
Councillor P Hetherton	Councillor S Thomas
Councillor J Innes	Councillor P Townshend
Councillor L Kelly	Councillor S Walsh

Honorary Alderman D Batten, J Gazey

Apologies: Councillor M Ali, M Auluck, D Howells, T Khan, R Lakha,
H Sweet and D Welsh

Public Business

85. Minutes of the Meeting held on 7th October 2014

The minutes of the meeting held on 7th October 2014 were signed as a true record.

86. Exclusion of the Press and Public

RESOLVED that the press and public be excluded under Section 100(A)(4) of the Local Government Act 1972 relating to the private report entitled "Investment in an Energy Performance Contract (Re:Fit)" on the grounds that the report involved the likely disclosure of information defined in Paragraph 3 of Schedule 12A of the Act, as it contained information relating to the financial and business affairs of a particular person (including the authority holding that information) and that in all circumstances of the case,

the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

87. Coventry Good Citizen Award

On behalf of the Council, the Lord Mayor presented Mr Bal Claire with the Coventry Good Citizen Award. His citation read:

“Bal’s father settled in the UK in 1951, and, uncertain whether to stay in this country he wanted to ensure that his family in India were supported. Together with others who had settled in Coventry from the same village they started to pool any spare money to put towards projects in India.

Bal has inherited this altruistic trait and on a much greater scale. With others spread across the world he has been instrumental in setting up charitable events which benefit the village and help connect the wider community. Through his efforts funds have been raised to build a school, Gurdwara and they are now hoping to provide the village with a sewerage system.

In the UK, Bal has helped raise money for a variety of charities through several events. These involved sky diving, abseiling, walking up the 900 steps to the top of the BT tower and climbing mount Kilimanjaro, this event raising £16,000 for Cancer Research UK. A further £89,000 was raised for Childline when a group of employees from his workplace, BT, were set a challenge of a talent development scheme. This entailed finding as many ideas as possible in 24 hours to raise as much money as possible for charity.

Bal has invested an enormous amount of time raising large amounts of money for a variety of charities and is truly a deserving award winner.”

88. Death of former Councillor

The Lord Mayor referred to the recent death of former Councillor, Margaret Stoneman.

Mrs Stoneman was a Wainbody Councillor between 1980 and 1986 and previously between 1955-62 and 1967-70. She was Chair of the Education Committee 1967-70.

Members of the City Council paid tribute to the work carried out by former Councillor Stoneman expressed their condolences to her family.

89. Armistice Day

The Lord Mayor thanked all Elected Members who had joined her the previous weekend for Remembrance Sunday.

Members stood for two minutes silence to remember all those members of the armed forces who had died in the line of duty.

90. Petitions

RESOLVED that the following petitions be referred to the appropriate City Council bodies:

- (1) Request to resurface Knight Avenue – 11 signatures – presented by Councillor O’Boyle.**
- (2) Request to reconsider making cuts to Finham library – 201 signatures – supported by Councillor Sawdon.**
- (3) Request to update and replace play equipment in the Juniper Drive/Woodridge Avenue Park – 115 signatures – presented by Councillor Lepoidevin.**
- (4) Request for parking permits on Franciscan Road – 26 signatures – presented by Councillor Bailey.**
- (5) Request for improvements to footpath along the Tamworth Road between Long Lane and Fivefield Road – 48 signatures – Councillor Birdi.**

91. Declarations of Interest

There were no declarations of interest.

92. Medium Term Financial Strategy 2015-18

Further to Minute 75/14 of the Cabinet, the City Council considered a report of the Executive Director, Resources which set out the Medium Term Financial Strategy (MTFS) 2015-2018.

The report had also been considered by the Finance and Corporate Services Scrutiny Board (1) at their meeting held on 3rd November 2014.

The MTFS set out the financial planning foundations that supported the Council’s vision and priorities and leads to the setting of the Council’s revenue and capital budgets. Following the Strategy’s consideration by Council, the subsequent meeting of Cabinet will consider the Pre-Budget report that sets out the work undertaken in preparation for the 2015/16 and future years’ revenue budgets and capital programme.

The key backdrop to the Council’s financial position was provided by the Government’s June 2013 Spending Round and subsequent indicative announcements of the main political parties nationally. These confirmed or gave notice of continued cuts in Revenue Support Grant for local government on a trajectory which was broadly consistent with cuts made since 2010. Therefore, the fundamental factor shaping the City Council’s MTFS continued to be one of unprecedented financial pressure leading to further significant reductions in spending levels that were likely to continue in the period up to 2020 and possibly beyond. If the current pattern of local government funding continued, in real terms this indicated that for every £10 of net budget the Council had available in 2010/11 it had just over £7 now and would have nearer £5 in 2024/25.

The report's Executive Summary summarised the national and local contexts which framed the strategy and the City Council's strategic financial approach to the demands faced.

Based on initial estimates of both future funding settlements, the City Council's indicative financial position moving into the 2015/16 budget setting process showed a major funding gap of £15.1m in 2015/16 increasing to £44.2m in 2016/17 and £65m in 2017/18. This picture would be refined as part of the forthcoming Pre-Budget Report but gave a clear picture of massive financial challenges. The position would become yet more acute in the period beyond the MTFs based on ministerial announcements about continued spending cuts.

RESOLVED that the City Council approve the Medium Term Financial Strategy 2015-18 as the basis of its medium term financial planning process.

93. **2014/15 Second Quarter Financial Monitoring Report (to September 2014)**

Further to Minute 26/14 of the Cabinet, the City Council considered a report of the Executive Director, Resources, which set out the forecast outturn position for revenue and capital expenditure and the Council's treasury management activity as at the end of September 2014. The report would also be considered by the Audit and Procurement Committee at its meeting on 1st December 2014.

The headline revenue forecast for 2014/15 was an underspend of £0.4m, which incorporated significant areas of overspend within the People Directorate, balanced largely by underspends within the Asset Management Revenue Account. The People Directorate overspends resulted from high numbers of looked after children and increasing numbers of referrals into the service which had occurred despite additional budgetary provision being provided previously by Council. Cabinet was reminded that this was one of the key issues that would need to be addressed in the forthcoming 2015/16 Budget Setting process.

It was noted that, at the same point in 2013/14, there was a reported overspend of £1.5m. Given previous budgetary control trends and management expectations of continued robust control of expenditure, it was anticipated that the Council would be underspent at year-end and would be available to commit to corporate expenditure priorities.

Subject to Council approval, the first call on this would be the Customer Service Centre Scheme, where it was proposed that additional costs of £2m be incurred for a revised and enhanced scheme to construct the new Customer Service Centre as a change to the Capital Programme. This was a key part of the Council's wider customer transformation and property rationalisation plans, which would secure existing £0.5m per annum savings targets and further savings of £5m per annum associated with the Kickstart Customer Journey Programme that would be set out within the Pre-Budget report.

Treasury advice indicated that it was likely that there would soon be a move by credit rating agencies whereby they would no longer include government support in banks' credit ratings. This would mean there was a chance that institutions such as Barclays, Lloyds, Nationwide and Santander could become BBB+ rated, down from their current rating of A- or better. The BBB+ rating was below the

Council's current threshold of acceptable credit ratings of A-. In line with advice from the Council's Treasury Management Advisors, in order that the Council had a sufficient number of counterparties to make investments with, it was proposed that the Council adjusted its Treasury Management Strategy and Investment Policy to enable investments to be made with BBB+ rated institutions. BBB ratings indicated a "good credit quality". In addition, it was proposed that a total limit for such non-specified investments was set at £32m.

The report also set out details of the Recovery Plan in respect of the lease granted to City College Coventry in respect of the multi-storey car park.

The report further indicated that, on capital spending the forecast at the second quarter was projected to be £148m. This represented a net decrease of £7.5m compared to the £155.5m reported at the first quarter. This decrease in the Capital Programme comprised £13.6m rescheduling of expenditure into 2015/16, £6.6m new spending approvals, and a small underspend of £0.4m. Spending at this revised level would be met by resources identified previously.

RESOLVED that the City Council:

- (1) Approve the revisions to the Treasury Management Strategy and Investment Policy as outlined in section 2.4 of the report submitted, including the lowering of minimum credit ratings to BBB+.**
- (2) Approve the £2m additional cost of works required for the Council's Customer Service Centre and the associated funding proposals outlined in sections 5.3 of the report.**

94. Investment in an Energy Performance Contract (Re:Fit)

Further to Minute 79/14 of the Cabinet, the City Council considered a report of the Executive Director, Resources and the Executive Director, Place, which set out proposals to invest in an Energy Performance Contract. A corresponding private report, detailing commercially confidential aspects of the proposal was also submitted to this meeting for consideration (minute 99 below).

The Council had made a commitment in its Carbon Management Plan to achieve a 35% reduction in carbon emissions by 2020. The refurbishment of existing buildings was a key requirement to reduce the carbon emissions to support the achievement of the ambitious carbon reduction targets. The use of an energy performance contract like Re:Fit would support the Council in being able to make energy cost and carbon savings. The contract model would transfer the risk of performance to the Re:Fit contractor / Energy Service Company (ESCO's), as they have to guarantee the energy savings to be made over an agreed period. The initial capital investment would be offset by the guaranteed savings offered by the ESCO's, providing a cost neutral solution for energy efficiency projects over a specific term.

In addition to the Council buildings, the initial phase of the project would include a number of schools and Coombe Abbey Park Hotel. The total value of the project and the capital investment for Re:Fit was estimated to be £1m (plus fees for due diligence and for access to the framework contract), with over 60% of the required

funding being sought from Salix Finance. Salix provide interest free loans for public sector investment in low carbon and energy efficiency measures, with the remaining funding being sought from prudential borrowing.

It was proposed that the Council prudentially borrowed up to a cap of £0.37m to provide investment for the Re:Fit programme as an addition to the existing approved capital programme. Local Partnerships, a joint local government association (LGA) and Treasury agency had undertaken some initial work on the selected buildings. For the Council owned and occupied buildings they had estimated savings of £0.03m pa, for a capital investment of £0.23m funded from prudential borrowing and Salix Finance.

The majority of the prudential borrowing would be used to provide a loan to Coombe Abbey Park Limited (CAPL) to enable them to meet the capital costs for the project. This funding would be provided on commercial terms, allowing the Council to generate a surplus on the margin applied to the capital financing costs. Any costs associated with the due diligence for loan financing would be passed to the CAPL, by adding it to the value of the loan. Energy savings would be used to repay the loan finance secured.

The exact value of the capital investment would not be known until the contractors on the framework returned their procurement response. The project had already received approval to proceed to procurement by the Place Panel, subject to the availability of funding.

RESOLVED that the City Council:

- (1) Approve the use of its powers under the Local Government Act 2003 to prudentially borrow the sum of £0.37m to provide investment for the Re:Fit Programme as an addition to the existing approved Capital Programme.**
- (2) Approve the Council entering into a contract with Salix for access to interest free loan finance (£0.16m) for investment in the Council buildings, where the energy efficiency measures meet the conditions for such funding, reducing the need for prudential borrowing.**
- (3) Approve the Council acting as a guarantor for the Salix funding (£0.50m) provided to schools participating in the Re:Fit Programme.**
- (4) Approve the use of its powers under the Localism Act 2011 to provide a loan to Coombe Abbey Park Limited (CAPL) plus the costs of any due diligence, on commercial terms, to be met from prudential borrowing (as detailed in recommendation 1 above)**
- (5) Delegate authority to the Executive Director, Resources and the Council Solicitor to agree detailed terms of the transaction between CAPL and the Council.**
- (6) Delegate authority to the Executive Director, Resources and the Council Solicitor as appropriate, to sign the loan agreement and other ancillary documentation as is necessary to complete the financing transaction with CAPL, based on the proposals detailed in the report.**

95. Question Time

Councillor Ruane provided a written response to the question set out in the Questions Booklet, together with an oral response to supplementary questions put to him at the meeting.

The following Members answered oral questions put to them by other Members as set out below, together with supplementary questions on the same matters:

No	Question Asked By	Question Put To	Subject Matter
1	Councillor Hammon	Councillor Lancaster	Skateboarding in the City
2	Councillor Bailey	Councillor Abbott	Update on City of Culture
3	Councillor Andrews	Councillor Townshend	Ward Forums
4	Councillor Blundell	Councillor Mrs Lucas	Update on position regarding becoming a combined authority
5	Councillor Skinner	Councillor A Khan	Update on negotiations regarding 50m swimming pool
6	Councillor Crookes	Councillor Lancaster	Penalty notices issued for using bus lanes on Cycling Day.
7	Councillor Crookes	Councillor Lancaster	Road works around Warwick University
8	Councillor Hetherington	Councillor Mrs Lucas	Ward boundaries

In respect of questions 5 and 6 above, the Cabinet Members agreed to provide a written response.

96. **Statements**

The Cabinet Member (Children and Young People), Councillor Ruane, made a statement in respect of the “Children’s Services Improvement Plan”.

Councillor Lepoidevin responded to the statement.

97. **Debate - Inclusion of 16 year olds in future political elections**

On behalf of Councillor Howells, Councillor Singh moved the following Motion which was seconded by Councillor Kelly:

- * “While wounds may need to be healed following the robust debate that preceded the referendum in Scotland, there was a noticeable success that emerged; a clear majority of the public were engaged in the political discussion that decided the future of Scotland and the United Kingdom. Notably this, for the first time, included 16 year olds. Coventry City Council wishes to lead the way nationally by calling for a widening of the franchise to include 16 year olds in all future political elections as soon as possible”

Councillor Blundell proposed the following amendment which was seconded by Councillor Andrews and lost:

Delete the remainder of the sentence after the words “lead the way” and replace with “in calling for a national debate on the widening of the franchise to include 16 year olds in future elections”.

Amended Motion to then read:

“While wounds may need to be healed following the robust debate that preceded the referendum in Scotland there was a noticeable success that emerged; a clear majority of the public were engaged in the political discussion that decided the future of Scotland and the United Kingdom. Notably this for the first time included 16 year olds. Coventry Council wishes to lead the way in calling for a national debate on the widening of the franchise to include 16 year olds in future elections.”

RESOLVED that the Motion as set out at * above be adopted.

98. Debate - Timetable for legislation to ensure people living in England are heard

Councillor Taylor moved the following Motion which was seconded by Councillor Sawdon:

“While wounds may need to be healed following the robust debate that preceded the referendum in Scotland, there was a noticeable success that emerged; a clear majority of the public were engaged in the political discussion that decided the future of Scotland and the United Kingdom. Notably this, for the first time, included 16 year olds. Coventry City Council wishes to lead the way nationally by calling for a widening of the franchise to include 16 year olds in all future political elections as soon as possible”

RESOLVED that the Motion as set out above not be adopted.

PRIVATE BUSINESS

99. Investment in an Energy Performance Contract (Re:Fit)

Further to Minute 82/14 of the Cabinet and Minute 94 above, the City Council considered a report of the Executive Director, Resources and the Executive Director, Place, detailing the commercially confidential aspects of proposals to invest in an Energy Performance Contract.

RESOLVED that the City Council:

- (1) Approve the use of its powers under the Local Government Act 2003 to prudentially borrow the sum of £0.37m to provide investment for the Re:Fit Programme as an addition to the existing approved Capital Programme.**
- (2) Approve the Council entering into a contract with Salix for access to interest free loan finance (£0.16m) for investment in the Council buildings, where the energy efficiency measures meet the conditions for such funding, reducing the need for prudential borrowing.**

- (3) Approve the Council acting as a guarantor for the Salix funding (£0.50m) provided to schools participating in the Re:Fit Programme.**
- (4) Approve the use of its powers under the Localism Act 2011 to provide a loan up to the value indicated in the report to Coombe Abbey Park Limited (CAPL) plus the costs of any due diligence, on commercial terms to be met from prudential borrowing (as detailed in recommendation 1 above).**
- (5) Delegate authority to the Executive Director, Resources and the Council Solicitor, to agree detailed terms of the transaction between CAPL and the Council.**
- (6) Delegate authority to the Executive Director, Resources and the Council Solicitor as appropriate, to sign the loan agreement and other ancillary documentation as is necessary to complete the financing transaction with CAPL, based on the proposals**

(Meeting closed at 4.10 pm)

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**Recommendation from Cabinet
Member (Policing and
Equalities), 14th November 2014**

**Coventry City Council
Minutes of the Meeting of Cabinet Member (Policing and Equalities) held at 2.30
pm on Friday, 14 November 2014**

Present:

Members: Councillor P Townshend (Chair)

Other Members: Councillors F Abbott

Employees (by Directorate):

J Barlow, Resources Directorate
S Brake, People Directorate
C Goodwin, Resources Directorate
U Patel, Resources Directorate
H Peacocke, Resources Directorate
M Watson, People Directorate
D Williams, Resources Directorate

Apologies: Councillor A Andrews and C Fletcher

RECOMMENDATIONS

Public Business

45 Exclusion of Press And Public

RESOLVED that the press and public be excluded under Section 100(A)(4) of the Local Government Act 1972 in relation to the private reports referred to in Minute 52 and 53 headed “Magistrates’ Court Building” and “The Coventry Award of Merit” on the grounds that the reports involve the like disclosure of exempt information and that it refers to information relating to the financial or business affairs of any particular person (including the authority holding that information) and information in respect of which a claim to legal professional privilege could be maintained; and information which would reveal the identity of individuals to be considered for the Awards. The public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

50. **The Coventry Award of Merit**

The Cabinet Member (Policing and Equalities) considered a report of the Executive Director of Resources which provided advice from the meeting of the Cabinet Member (Policing and Equalities) Coventry Award of Merit Advisory Panel held on 17th October 2014.

RESOLVED:

1. That the Cabinet Member (Policing and Equalities) considers the advice from the meeting of the Cabinet Member (Policing and Equalities) Coventry Award of Merit Advisory Panel held on Friday 17th October 2014 and made recommendations to the City Council accordingly.
2. That the Cabinet Member (Policing and Equalities) approves the purchase of the ceremonial medals.
3. That the City Council approves the recommendations of the Cabinet Member (Policing and Equalities) and grants the Coventry Award of Merit to the recipients recommended by the Cabinet Member (Policing and Equalities) (Minute 54 below refers)

Private Business

54. **The Coventry Award of Merit**

Further to Minute 50 above, the Cabinet Member (Policing and Equalities) considered a corresponding private report of the Executive Director of Resources which detailed the proposed nominations. The nominations were kept confidential pending consultation with the recipients.

RESOLVED:

1. That the Cabinet Member (Policing and Equalities) considers advice from the meeting of the Cabinet Member (Policing and Equalities) Coventry Award of Merit Advisory Panel held on Friday 17th October 2014 and approves the nominations and grants the Coventry Award of Merit to the following recipients:

Mr David L Burbidge OBE DL

For outstanding service to the economic and cultural life of the City, including his contribution to the development of Coventry Building Society, The Belgrade Theatre, Coventry Cathedral Development Trust and, more recently, the Royal Shakespeare Company and to the Lord Lieutenancy of the West Midlands.

Councillor Ann Lucas OBE

For her outstanding contribution to the city of Coventry for 20 years as an Elected Member, serving as its first female Leader of the City Council. Her work on domestic violence issues received national recognition when she was awarded an OBE in HM The Queen New Year's Honours List 2014 and her role at the Local Government Association as Chair of the Safer Neighbourhoods Group and National Domestic Violence Champion.

Mrs Betty McGlinchey

For her outstanding personal devotion to the children of the City of Coventry, acting as a foster carer for nearly 40 years fostering more than 1,200 children with love, care and compassion. By personal example of service to others, she has demonstrated the highest ideals of citizenship. Her work was recognised nationally by the Pride of Britain Awards 2014 as a local hero.

Mr Ratan N Tata GBE and Jaguar Land Rover

To recognise the investment of Tata Steel into Jaguar Land Rover to protect the status of car manufacturing in the region, the Jaguar Land Rover brand and particularly employment of its employees and many subsidy suppliers. The promotion of Coventry, through Jaguar Land Rover and its birthplace, continues to be recognised globally and his contribution to the Warwick Manufacturing Group and the University of Warwick.

Councillor Ken Taylor OBE

For outstanding contribution to the city of Coventry for nearly 30 years on the City Council, serving as Lord Mayor in 2002 and former Leader of the City Council for 6 years. He received national recognition for his services to local government, including the Local Government Association, when he was honoured with an OBE in 2010. He was a board member of Advantage West Midlands and former Chair of the Coventry Partnership.

The Most Reverend Justin Welby

For outstanding contribution to national life and international affairs through his personal devotion to the Church of England which continues to bring credit to the City of Coventry. As former Sub-Dean and Canon for Reconciliation Ministry at Coventry Cathedral and now Archbishop of Canterbury the city's message of peace and reconciliation continues to be recognised worldwide.

- 2. That the Cabinet Member (Policing and Equalities) approves the purchase of the ceremonial medals.**
- 3. That the City Council be requested to approve the recommendations of the Cabinet Member (Policing and Equalities) and grant the Coventry Award of Merit to the recipients now recommended as detailed above.**

(Meeting closed at 3.20 pm)

Name of Cabinet Member:

Cabinet Member (Policing and Equalities)
Councillor Townshend

14 November 2014

Council

9 December 2014

Director Approving Submission of the report:

Executive Director, Resources

Ward(s) affected:

None

Title:

The Coventry Award of Merit

Is this a key decision?

No

Executive Summary:

To consider advice from the meeting of the Cabinet Member (Policing and Equalities) Coventry Award of Merit Advisory Panel held on 17 October 2014.

Recommendations:

1. That the Cabinet Member (Policing and Equalities) considers the advice from the meeting of the Cabinet Member (Policing and Equalities) Coventry Award of Merit Advisory Panel held on Friday 17 October and makes recommendations to the City Council accordingly.
2. That the City Council approves the recommendations of the Cabinet Member (Policing and Equalities) and grants the Coventry Award of Merit to the recipients recommended by the Cabinet Member (Policing and Equalities).

Has it or will it be considered by Scrutiny?

No

Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

Yes, 9 December 2014

Report title:

The Coventry Award of Merit

1. Context (or background)

1.1 The Coventry Award of Merit was established by the City Council in the 1960s as a means of acknowledging and honouring personal behaviour reflecting the highest ideals of citizenship or outstanding performance in any field of human endeavour which enhances the good name of Coventry and affords inspiration to its citizens.

The Award has previously taken the form of a citation under the common seal together with a presentation of a gold medallion pendant from a ribbon in the City's colours. The motif on the medallion is the phoenix, symbolising the resurgence of Coventry from the flames of the Blitz.

1.2 The Advisory Panel is made up of the following members:

- The Cabinet Member (Policing and Equalities) (Chair)
- Cabinet Member (Strategic Finance and Resources)
- Shadow Cabinet Member (Policing and Equalities)
- Chair of Scrutiny Co-ordination Committee (or their representative)
- The Lord Mayor, ex officio
- The Council's Honorary Recorder, Judge Griffith-Jones

1.3 The Advisory Panel met on 17 October to advise the Cabinet Member (Policing and Equalities) on possible recipients of the Award.

1.4 The Cabinet Member (Policing and Equalities) will consider the advice from the Panel and make recommendations to Council for approval at the Council meeting on 9 December 2014.

1.5 The Panel noted that where the Cabinet Member was minded to accept its advice that he would have to consult the proposed recipient of the Award prior to presenting proposals for approval to full Council on 9 December 2014. It was recommended that pending such consultation that the nominations should remain confidential.

2. Options considered and recommended proposal

2.1 Cabinet Member is recommended to endorse the view that confidentiality should be maintained pending reporting to the full Council meeting.

3. Results of consultation undertaken

3.1 The Cabinet Member consulted the Advisory Panel on 17 October and will consider its advice in making his recommendations to Council.

4. Timetable for implementing this decision

- 4.1 The Cabinet Member (Policing and Equalities) will consider recommendations from the Coventry Award of Merit Advisory Panel and will then make recommendations regarding recipients to the City Council for approval at their meeting on 9 December 2014.
- 4.2 Following the decision of Council on 9 December, suitable arrangements will be made for an Awards Ceremony should the Council approve recipients of the Awards.

5. Comments from Executive Director, Resources

5.1 Financial implications

In previous years the costs associated with the Ceremony and the Awards were met from within the existing budget of the Lord Mayor's Hospitality Budget. The Cabinet Member will consult with the Lord Mayor and submit financial proposals to Council on 9 December for any Awards that he may recommend to Council.

Costs are not yet certain, however, if the Cabinet Member accepts all the nominations and all of the nominations accept the Award then the cost would be in the region of £8,000. Costs will be funded from the Lord Mayor's Hospitality Budget subject to full Council approval.

5.2 Legal implications

There are no legal implications associated with this decision.

6. Other implications

None

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / LAA (or Coventry SCS)?

One of the Council's key priorities is to develop a strong sense of civic pride across the city. These awards give recognition to individuals or organisations that have rendered outstanding service to the city and promote civic pride.

6.2 How is risk being managed?

None identified.

6.3 What is the impact on the organisation?

These Awards enhance and promote the reputation of the Council and the City of Coventry

6.4 Equalities / EIA

There are no EIA implications

6.5 Implications for (or impact on) the environment

None.

6.6 Implications for partner organisations?

None.

Report author(s):**Name and job title:**

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Resources

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Members: Councillor Townshend	Cabinet Member	(Policing and Equalities)	23 October 2014	

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Appendix

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Council

9 December 2014

Name of Cabinet Member:

Cabinet Member for Policing and Equalities – Councillor Townshend

Director Approving Submission of the report:

Chris West, Executive Director of Resources

Ward(s) affected:

All Wards

Title: Community Governance Review – Proposals for Finham Area

Is this a key decision?

No

Executive Summary:

At the Council Meeting on 24 June, the Council agreed to carry out a Community Governance Review for the Finham area of the city, following receipt of a petition signed by 711 people requesting the creation of a parish council. The process for carrying out a Review is set out in the Local Government and Public Involvement in Health Act 2007. The views of electors and others in the area have been sought and the purpose of this report is to provide feedback from this exercise and for the Council to make recommendations on community governance arrangements for the Finham area.

Recommendations:

1. That the Council determine whether:
 - a) to recommend a new parish for the Finham area of the city
or
 - b) not to recommend a new parish for the Finham area of the city.
2. If the Council decides to recommend a new parish for the Finham area of the city that it recommends the following naming and governance arrangements:
 - a) that the new parish be called Finham Parish and comprises the areas shown on the map contained in the report to Council
 - b) that the new parish of Finham should have a parish council
 - c) that the name of the Parish Council be Finham Parish Council
 - d) that the electoral arrangements that should apply to the new parish are that:
 - i) it should not be divided into wards, and
 - ii) a total of 10 councillors to be elected
 - e) That a further report be submitted to Council before 24 June 2015 upon the Re-organisation Order and any other relevant matters

- f) Authority be delegated to the Assistant Director Legal and Democratic Services to work with City Councillors for the Ward and/or the Residents Association on the provisions of the Re-organisation Order and such other matters as may be required to be considered prior to the formal creation and operation of the Parish Council
3. That the Assistant Director Legal and Democratic Services be authorised to publicise the outcome of the Review and the recommendation to establish/not to establish a new parish of Finham and a parish council for Finham.

List of Appendices included:

Appendix 1 - Additional Considerations if a Parish is Recommended

Other useful background papers:

Community Governance Review – Petition: Report and Appendix to Council Tuesday 24 June 2014

<http://democraticservices.coventry.gov.uk/documents/s17887/Community%20Governance%20Review%20-%20Petition.pdf>

<http://democraticservices.coventry.gov.uk/documents/s17888/Appendix%201.pdf>

Guidance on community governance reviews: Department for Communities and Local Government and the Local Government Boundary Commission for England, March 2010

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/8312/1527635.pdf

Has it been or will it be considered by Scrutiny?

No

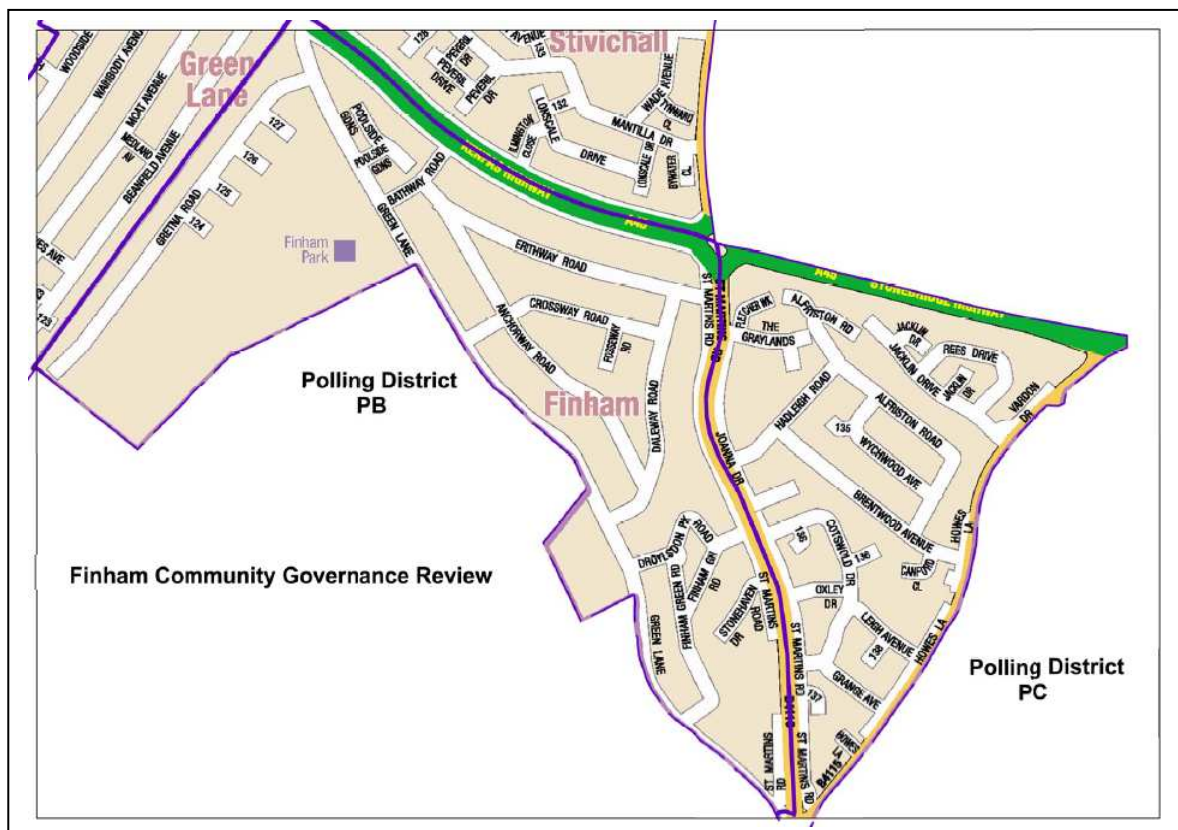
Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Report title: Community Governance Review – Proposals for Finham Area

1. Context (or background)

- 1.1 At its meeting on 3rd December 2013 the Council received a petition signed by 711 residents requesting the establishment of a parish council for the Finham area of the City shown on the map below.
- 1.2 The petition area covers polling districts Pb and Pc in Wainbody Ward shown on the map below. At September 2014 the petition area was made up of 3851 local government electors.



- 1.3 In accordance with the Local Government and Public Involvement in Health Act 2007 (LG&PIHA 2007), the Council is required to conduct a Community Governance Review following the receipt of such a petition.
- 1.4 Creation of, or changes to, parish councils are governed by a process known as a Community Governance Review. This involves a review of the whole or part of the Principal Council's area for the purpose of making recommendations with regard to creating, merging or abolishing parishes, the naming of parishes, the electoral arrangements for parishes and grouping arrangements for parishes.
- 1.5 Provided that the Council follows the mandatory minimum procedures in the legislation, it may conduct the review in any way that it chooses and this was set out at the 24th June Council meeting. It must, however, also have regard to the Government's guidance on Community Governance Reviews.
- 1.6 In order to seek the views of people affected, the Council chose to carry out consultation with the electors in the petition area by ballot. The ballot paper and supporting information were sent to 3851 eligible local government electors on the electoral register who live within the area covered by the petition and contained three questions. Voting was made

possible by post, internet or telephone. The process was administered by Electoral Reform Services, and took place between 26th September and 5th November.

- 1.7 The number of votes cast was 1,461, a return rate of 37.9%. The results for each question are shown below:

Question 1: Do you agree that you can influence decisions that affect your area?

	Number of valid votes	Percentage
Yes	421	29.0%
No	908	62.4%
No Opinion	125	8.6%
Total	1,454	100.0%

Question 2: If you wanted to have a say about an issue affecting Finham, do you feel there are currently appropriate ways to do so?

	Number of valid votes	Percentage
Yes	392	27.0%
No	867	59.7%
I don't know	193	13.3%
Total	1,452	100.0%

Question 3: Do you support the creation of a parish for the Finham area of Coventry?

	Number of valid votes	Percentage
Yes	1,064	73.0%
No	319	21.9%
No Opinion	75	5.1%
Total	1,458	100.0%

- 1.8 The next stage of the review process is for the Council to recommend whether or not a Parish should be created for the petition area. If the Council recommends that a parish should not be created, it is required to publish the reasons for its decision and that is the end of the process. If the Council recommends that a parish should be created, it must make further recommendations on the naming and governance arrangements as required by the legislation and are contained in Recommendation 2 on the front page of this report. The review must be completed by 24 June 2015.

1.9 Role of Parish Councils

- 1.9.1 Parish councils have two main roles: community representation and local administration. They are consulted on planning applications in their area and can develop neighbourhood plans for an area. The Guidance note *Service delegations to parish and town councils* by the Commission for Rural Communities, April 2009 explains that Parliamentary acts and regulations permit principle authorities to allow parish councils to discharge certain functions (i.e. services) on their behalf.

- 1.9.2 There are different forms and levels of delegation but the most common delegations are those covering services which maintain the local environment e.g.:

- cutting grass verges;
- looking after local footpaths;
- clearing gullies; and
- managing council allotments.

1.9.3 Other functions that might be considered for delegation include:

- Maintenance of highway verges, open spaces, footways and footpaths
- Allotments
- Tree preservation orders
- Maintenance of closed churchyards
- Street cleansing (such as litter picking, sweeping and graffiti removal)
- Public conveniences
- Noise and nuisance abatement
- Recycling provision
- Street naming
- Street lighting (except on principal roads)
- Parking restrictions
- Off street car parking
- Road safety measures
- Issue of bus and rail passes or other transport voucher schemes
- Licences for taxis, street trading of public entertainment
- Aspects of planning development control
- Aspects of library & museum management
- Aspects of leisure and tourism provision (e.g. permits, playing fields, play areas)

2. Options considered and recommended proposal

2.1 The government guidance states that principal councils may wish to take into account a number of factors when reviewing community governance arrangements, to help inform their judgement against the statutory criteria. The following paragraphs are taken from the Guidance.

2.2. ***The impact on community cohesion of community governance arrangements*** (Guidance paragraphs 67-76)

2.2.1 *Setting up parishes and parish councils clearly offers the opportunity to strengthen community engagement and participation, and generate a positive impact on community cohesion. In conducting community governance reviews (whether initiated by itself or triggered by a valid petition), the principal council should consider the impact on community cohesion when deciding whether or not to set up a parish council.*

2.2.2 *Britain is a more diverse society – ethnically, religiously and culturally – than ever before. Today’s challenge is how best to draw on the benefits that migration and diversity bring while addressing the potential problems and risks to cohesion. Community cohesion is about recognising the impact of change and responding to it. This is a fundamental part of the place-shaping agenda and puts local authorities at the heart of community building.*

2.2.3 *In its response to the recommendations of the Commission on Integration and Cohesion the Government has defined community cohesion as what must happen in all communities to enable different groups of people to get on well together. A key contributor to community cohesion is integration which is what must happen to enable new residents and existing residents to adjust to one another.*

2.2.4 *The Government’s vision of an integrated and cohesive community is based on three foundations:*

- *people trusting one another and trusting local institutions to act fairly*

2.2.5 *And three key ways of living together:*

- *a shared future vision and sense of belonging*
- *a focus on what new and existing communities have in common, alongside a recognition of the value of diversity*
- *strong and positive relationships between people from different backgrounds*

- 2.2.6 *The Commission on Integration and Cohesion's report, Our Shared Future, is clear that communities have expert knowledge about their own circumstances and that actions at the local level contribute to achieving integration and cohesion, with local authorities well placed to identify any pressures. The Commission reports that policy makers and practitioners see civic participation as a key way of building integration and cohesion – from ensuring people have a stake in the community, to facilitating mixing and engendering a common sense of purpose through shared activities. The 2006 white paper's proposals for stronger local leadership, greater resident participation in decisions and an enhanced role for community groups contribute to promoting cohesion.*
- 2.2.7 *Community cohesion is about local communities where people should feel they have a stake in the society, and in the local area where they live by having the opportunity to influence decisions affecting their lives. This may include what type of community governance arrangements they want in their local area.*
- 2.2.8 *The 2007 Act requires principal councils to have regard to the need to secure that community governance reflects the identity and interests of local communities; the impact on community cohesion is linked strongly to it. Cohesion issues are connected to the way people perceive how their local community is composed and what it represents, and the creation of parishes and parish councils may contribute to improving community cohesion. Community governance arrangements should reflect, and be sufficiently representative of, people living across the whole community and not just a discrete cross-section or small part of it. It would be difficult to think of a situation in which a principal council could make a decision to create a parish and a parish council which reflects community identities and interests in the area and at the same time threatens community cohesion. Principal councils should be able to decline to set up such community governance arrangements where they judged that to do so would not be in the interests of either the local community or surrounding communities, and where the effect would be likely to damage community cohesion.*
- 2.2.9 *As part of a community governance review a principal council should consider whether a recommendation made by petitioners will undermine community cohesion in any part of its area.*
- 2.2.10 *Challenges to community cohesion are often very local in nature and because of their knowledge of local communities, local authorities are in a good position to assess these challenges. As for the other considerations set out in this guidance, principal councils will wish to reach a balanced judgement in taking community cohesion into account in community governance arrangements.*

2.3 Size, population and boundaries of a local community or parish (Guidance paragraphs 77-83)

- 2.3.1 *Size, population and boundaries of a local community or parish are linked to aspects of both principal criteria as identified in the 2007 Act, but perhaps more specifically to community governance being effective and convenient. Often it is factors such as the size, population and boundaries which influence whether or not it is going to be viable to create a parish council. Parishes must fall within the boundaries of a single principal council's area.*
- 2.3.2 *The Local Government Commission for England in its 1993 Report Renewing Local Government in the English Shires makes the point that there is a long history of attempts to identify ideal minimum and maximum sizes for local authorities. Instead its preference was for authorities to be based on natural communities and reflecting people's expressed choices. This is even truer today, particularly at the most local level of government. Nevertheless, the size of communities and parishes remains difficult to define.*

- 2.3.3 *Parish councils in England currently vary greatly in size from those with a handful of electors with some representing hamlets of around 50 people to those in towns with well over 40,000 electors. Geography and natural boundaries; population size; and to an extent ‘council size’ (the term used by the Local Government Boundary Commission for England to describe the number of councillors who are elected to a local authority) may influence how small or large a parish council can be.*
- 2.3.4 *The general rule should be that the parish is based on an area which reflects community identity and interest and which is of a size which is viable as an administrative unit of local government. This is generally because of the representative nature of parish councils and the need for them to reflect closely the identity of their communities. It is desirable that any recommendations should be for parishes or groups of parishes with a population of a sufficient size to adequately represent their communities and to justify the establishment of a parish council in each. Nevertheless as previously noted, it is recognised that there are enormous variations in the size of parishes, although most parishes are below 12,000 in population.*
- 2.3.5 *A parish council should be in a position to provide some basic services and many larger parishes will be able to offer much more to their local communities. However, it would not be practical or desirable to set a rigid limit for the size of a parish whether it is in a rural or urban area, although higher population figures are generally more likely to occur in urban areas. Equally, a parish could be based on a small but discrete housing estate rather than on the town within which the estate lies.*
- 2.3.6 *There may be cases where larger parishes would best suit the needs of the area. These might include places where the division of a cohesive area, such as a Charter Trustee town (see paragraphs 133 to 134), would not reflect the sense of community that needs to lie behind all parishes; or places where there were no recognisable smaller communities.*
- 2.3.7 *As far as boundaries between parishes are concerned, these should reflect the “no-man’s land” between communities represented by areas of low population or barriers such as rivers, roads or railways. They need to be, and be likely to remain, easily identifiable. For instance, factors to consider include parks and recreation grounds which sometimes provide natural breaks between communities but they can equally act as focal points. A single community would be unlikely to straddle a river where there are no crossing points, or a large area of moor land or marshland. Another example might be where a community appeared to be divided by a motorway (unless connected by walkways at each end). Whatever boundaries are selected they need to be, and be likely to remain, easily identifiable.*

2.4 The two options open to the Council are set out below.

2.5 Option 1: That the Council recommend a new parish for the Finham area of the city.

2.5.1 Reasons why the Council should recommend a parish and parish council include:

Size, population and boundaries of a local community or parish

2.5.2 Size of proposed parish: 3851 voters is significantly larger than many village parishes, 80% of which have fewer than 2000 voters. This should be big enough to sustain a parish council, particularly if it were to take over some services from the City Council. A parish council should be viable.

2.5.3 Defined area: The area chosen for the parish is well defined with recognised boundaries. The area has a small retail centre at Brentwood Avenue and a district retail centre at Green Lane. Local schools serve the community as well as a community library.

The impact on community cohesion of community governance arrangements

2.5.4 Wider picture of community governance: Finham has an established Residents Association with a well supported executive committee that meets monthly and could provide the basis on which stronger governance arrangements could be built. The area covered by the petition is part of the Wainbody Ward. The Ward Forum is reasonably well attended compared to other Forums. Voter turnout in Wainbody Ward for the local elections between 2010 and 2014 was above the city average. Participation in the ballot undertaken as part of the Community Governance Review was 37.9% - a similar proportion to that which voted at the last local election. 73% of those who participated expressed support for a parish council. Approximately 60% of those participating said they did not agree that they could influence decisions that affect their area and that they felt there were not appropriate ways to have a say about an issues affecting Finham.

2.5.5 Impact of governance arrangements on community cohesion: Residents in the wider Wainbody Ward perceive a higher level of community cohesion than other areas of the city with 96% of residents surveyed agreeing that people of different backgrounds get on well together (90% city average)¹. From the 2013 household Wainbody Ward also has the highest proportion of residents who feel they can influence decisions affecting their local area (61% compared to a city average of 37%). 21% of Wainbody residents said they were actively involved in working towards improving their neighbourhood. Setting up a parish council could strengthen the existing sense of community cohesion and engagement which is demonstrated by the household survey, voter turnout and the Residents' Association.

2.5.6 Effective and convenient local government: The area is geographically compact and clearly defined. A parish council may be well placed to deliver some local services e.g. open space maintenance, develop neighbourhood planning and take on assets. A parish council is able to raise funding for local services through the precept and other sources of funding in order to carry out activities. The introduction of a more local level of government could provide the opportunity for more locally responsive services.

2.5.7 Appendix 1 sets out the additional considerations and recommendations that the City Council will need to decide upon if it recommends that a Parish Council should be created.

¹ Household Survey 2013 undertaken by Coventry Partnership and BMG Research. There were 2,208 responses to the Household Survey. 90 of these were responses were from residents in Wainbody Ward.

2.6 Option 2: That the Council does not recommend a new Parish for the Finham area of the city.

2.6.1 Reasons why the Council should not recommend a parish and parish council include:

Size, population and boundaries of a local community or parish

2.6.2 Size of proposed parish: The tightly drawn boundaries of the proposed parish may mean that there is reduced scope for a parish council to deliver a wide range of services commonly taken on by parish councils such as maintenance of parks, playing fields and open spaces. The Greenspace Strategy 2008 – 2018 identifies deficiencies in access for parks and open spaces and allotments in the wider Wainbody Ward.

2.6.3 Defined area: Creating a Parish for Finham could adversely affect other areas. While the boundaries for the proposed parish are well defined and, taken on their own, appear well drawn, the parish could be too tightly drawn. The streets between the railway line which forms the western boundary of the proposed parish and the A429 are excluded. There is a risk that this land and these houses could be excluded from any future review and so would remain unparished and become isolated and cut off from other areas which are parished.

The impact on community cohesion of community governance arrangements

2.6.4 Wider picture of community governance: Except when carried out alongside a general election, less than one third of people in Coventry generally vote at local elections. Although turnout in the Wainbody Ward is higher than in many areas, the majority of people do not participate. While 73% of those responding to the poll supported a parish council, the return rate was 37.9%. 62% of the electorate did not respond to the poll – making a total of 72% who did not positively express support for a parish. This could suggest that there is not across the board support for a parish council. Attendance at ward forums is higher than in some other wards but is only very small proportion of residents actually engaging in meetings. The government's own guidance (see Appendix 1, paragraph 1.1.5) and recent experience with Keresley and Allesley Parish Councils (where elections were not contested in 2007 or 2011) suggest it can be difficult to find enough candidates to stand for election, resulting in a parish council which is largely or wholly unelected by residents. This could increase rather than reduce any perceived democratic deficit in the area.

2.6.5 Impact of governance arrangements on community cohesion: The Finham Residents Association is already operating as a means for residents to engage and make their views known. Other mechanisms include the petitions scheme and Safer Neighbourhood Group. The establishment of a parished area and parish council may add little to the already high levels of community cohesion in the area (see paragraph 2.5.5) and may result in a sense of disaffection between the parished area and unparished areas nearby. If services are delegated, those living in areas without delegations may view differing service standards as unfair.

2.6.6 Effective and convenient local government: The Council would bear some of the costs of setting up a parish council and unless a range of service delegations are established and operate effectively, a parish council could be relatively expensive with little obvious benefit. It would add extra costs to local council tax payers' bills and an extra layer of government for potentially limited benefit. If services are delegated, delivery costs may be more than expected and the Parish Council may not have the necessary capacity or skills to deliver them. Coventry is relatively small and compact and the administrative centre is not remote from anywhere in the city.

3. Results of consultation undertaken

- 3.1 In order to seek the views of people affected, the Council chose to carry out a ballot of the electors in the petition area. On 26th September, Electoral Reform Services sent information and a ballot paper to the 3851 local government electors affected. The original closing date of 22nd October was subsequently extended to 5th November following a request from Finham Residents Association in order to maximise the opportunity for as many people as possible to respond.
- 3.2 Information about the review was also placed on the Council's website. In addition, eight local organisations covering schools, medical practices and organisations listed on the Peoplelink database of local organisations in the area, were provided with information and invited to express any views. These were Finham Park School, Finham Primary School, Sky Blue Medical Group, Medical Practice 183 Green Lane, St Martin's Church, Finham Senior Citizens Club, a Taekwondo Group and Erb's Palsy Group.
- 3.3 No additional comments were received over and above the returned ballot papers.

4. Timetable for implementing this decision

- 4.1 Following the decision made at this meeting, the Council must publish its recommendations and ensure that interested persons and bodies are made aware of them. The Council must then consider whether to give effect to the recommendations in the review and this must be done before 24th June 2015. When it has made its decision, the Council must publish its decision and the reasons for it. It must make sure that interested third parties are aware of the decision.
- 4.2 Should the Council recommend that a Parish be created, further information on the timetable is contained at Appendix 1.

5. Comments from Executive Director of Resources

5.1 Financial implications

Should it recommend establishing a parish council, the City Council will need to ensure that the on-going relationship with, and costs in dealing with, the Finham Parish Council is effectively resourced. It is likely that these resources will be borne from existing budgets.

The City Council will need to reconfigure the Council Tax processing database to enable the effective administration and collection of the additional Council Tax precept. The estimated cost would be approximately £13,000.

Future parish council elections will need to be properly resourced. The rules and processes for parish council elections mirror those for Ward elections, although there is no legal requirement to issue poll cards at a parish council election unless they are combined with another poll. The cost of administering parish council elections for a single area, such as Finham, would be in the region of £6,000 for a 'stand-alone' election and approximately £4,000 when combined with ward elections. This figure excludes any IT election management systems upgrades. The City Council can recharge the costs of elections to the Parish Council and they can recover the costs through the parish precept. Running the parish elections alongside the planned local elections will ensure that additional costs are minimised.

If as a result of the Review, a new parish council is created, there will be financial implications for those residents within the parish area. Parish councils are entitled to levy a precept on each property in their area for the purposes of funding the parish council's activities. A parish council will have the right to decide their level of precept in perpetuity. Residents have been made aware of this implication during the consultation exercise.

If the Council approves the establishment of a new parish council, the annual Council Tax Report considered in the February prior to the first elections, will include an estimated precept to fund the costs of the Parish Council in the following year. The Parish Council would have until 1 October to issue its precept and the level of this precept cannot be higher than the amount established in the Council Tax Report. Finham Parish Council Tax payers would be required to pay an additional element of Council Tax. (For context, the additional Band D equivalent charge in Allesley Parish in 2014/15 was £10.31 and in Keresley Parish £8.25.)

5.2 Legal implications

The legal process and matters to be considered are set out in full in the main body of the report. However, Councillors should be aware that the Council must, by law, complete the Community Governance Review within 12 months of its start. This means the review must be completed by 24th June 2015 at the latest.

The Council must have regard to the Government's Guidance on Community Governance Reviews when carrying out its review and making recommendations. Any recommendations made as a result of the review must include reasons for the decision and these must be publicised.

Where a decision is made to create a new parish, if there are more than 1,000 electors in the new parish, the review must recommend that a parish council is established.

If the Council decides to create a new parish, it must make a Reorganisation Order. Once the Order is made, a copy of it, and a map, must be put on deposit for public inspection. The Council must also publicise its availability for public inspection and notify a number of official bodies. Copies of the Order must also be sent to certain bodies.

6. Other implications

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?

Reviewing the City's governance arrangements is in line with the Coventry Sustainable Community Strategy - "developing a more equal city with cohesive communities and neighbourhoods".

6.2 How is risk being managed?

In conducting the review, the Council's Electoral Services Team will maintain a comprehensive risk register to monitor the progress of the review.

6.3 What is the impact on the organisation?

A parish council does not replace the City Council but provides an additional layer of government. If a parish council were established for Finham, the City Council would still deliver the majority of services in the area. The kind of services that could be provided by a parish council are shown at paragraph 1.9.

6.4 Equalities

Analysis of socio-demographic information and segmentation information was undertaken prior to the ballot to identify if additional information/support would be likely to be required by any equalities groups living in the Finham area in order to respond to the ballot. No groups were identified through this analysis.

All registered electors living in the Finham area were issued a ballot paper and supporting literature, with the option of receiving the information in large print or other formats if required.

6.5 Implications for (or impact on) the environment

None

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Names of approvers for submission: (officers and members)				
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Councillor Townshend	Cabinet Member for Policing and Equalities		20 November 2014	28 November 2014

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Additional Considerations if a Parish is Recommended

1. If the Council decides to recommend a new parish, it is also required to publish its recommendations for the naming and governance arrangements for the new parish. The government guidance sets the context for decisions on size and warding. The following paragraphs are taken from the Guidance (paragraphs 153 to 162).

1.1 Council Size

1.1.1 Council size is the term used to describe the number of councillors to be elected to the whole council. The 1972 Act, as amended, specifies that each parish council must have at least five councillors; there is no maximum number. There are no rules relating to the allocation of those councillors between parish wards but each parish ward, and each parish grouped under a common parish council, must have at least one parish councillor.

1.1.2 In practice, there is a wide variation of council size between parish councils. That variation appears to be influenced by population. Research by the Aston Business School Parish and Town Councils in England (HMSO, 1992), found that the typical parish council representing less than 500 people had between five and eight councillors; those between 501 and 2,500 had six to 12 councillors; and those between 2,501 and 10,000 had nine to 16 councillors. Most parish councils with a population of between 10,001 and 20,000 had between 13 and 27 councillors, while almost all councils representing a population of over 20,000 had between 13 and 31 councillors.

1.1.3 The LGBCE (Local Government Boundary Commission for England) has no reason to believe that this pattern of council size to population has altered significantly since the research was conducted. Although not an exact match, it broadly reflects the council size range set out in the National Association of Local Councils Circular 1126; the Circular suggested that the minimum number of councillors for any parish should be seven and the maximum 25.

1.1.4 In considering the issue of council size, the LGBCE is of the view that each area should be considered on its own merits, having regard to its population, geography and the pattern of communities. Nevertheless, having regard to the current powers of parish councils, it should consider the broad pattern of existing council sizes. This pattern appears to have stood the test of time and, in the absence of evidence to the contrary, to have provided for effective and convenient local government.

1.1.5 Principal councils should also bear in mind that the conduct of parish council business does not usually require a large body of councillors. In addition, historically many parish councils, particularly smaller ones, have found difficulty in attracting sufficient candidates to stand for election. This has led to uncontested elections and/or a need to co-opt members in order to fill vacancies. However, a parish council's budget and planned or actual level of service provision may also be important factors in reaching conclusions on council size.

1.2 Parish Warding

1.2.1. Parish warding should be considered as part of a community governance review. Parish warding is the division of a parish into wards for the purpose of electing councillors. This includes the number and boundaries of any wards, the number of councillors to be elected for any ward and the names of wards.

1.2.2 *In considering whether or not a parish should be divided into wards, the 2007 Act requires that consideration be given to whether:*

- a) *the number, or distribution of the local government electors for the parish would make a single election of councillors impracticable or inconvenient; and*
- b) *it is desirable that any area or areas of the parish should be separately represented*

1.2.2 *Accordingly, principal councils should consider not only the size of the electorate in the area but also the distribution of communities within it. The warding of parishes in largely rural areas that are based predominantly on a single centrally-located village may not be justified. Conversely, warding may be appropriate where the parish encompasses a number of villages with separate identities, a village with a large rural hinterland or where, on the edges of towns, there has been some urban overspill into the parish. However, each case should be considered on its merits, and on the basis of the information and evidence provided during the course of the review.*

1.2.3 *There is likely to be a stronger case for the warding of urban parishes, unless they have particularly low electorates or are based on a particular locality. In urban areas community identity tends to focus on a locality, whether this be a housing estate, a shopping centre or community facilities. Each locality is likely to have its own sense of identity. Again, principal councils should consider each case on its merits having regard to information and evidence generated during the review.*

1.3 *The number and boundaries of parish wards*

1.3.1 *In reaching conclusions on the boundaries between parish wards the principal council should take account of community identity and interests in the area, and consider whether any particular ties or linkages might be broken by the drawing of particular ward boundaries. Principal councils should seek views on such matters during the course of a review. They will, however, be mindful that proposals which are intended to reflect community identity and local linkages should be justified in terms of sound and demonstrable evidence of those identities and linkages.*

1.4 Additional Recommendations

1.4.1 Should the City Council recommend the creation of a Parish for Finham, proposals for naming and governance arrangements are made below:

- a) **Parish Name and area:** the area identified is well known locally as Finham. It is proposed that the new parish be called Finham Parish and comprises the areas shown on the map at paragraph 1.2 of the main report.
- b) **Governance arrangements:** In creating a parish, the legislation provides options for different governance arrangements including not establishing a Council or putting in place arrangements for a parish meeting. However, where the number of electors is more than 1,000, as in this case, the Community Governance Review must recommend that a parish council is established.
- c) **Name of the Parish Council:** the Council can be designated a Town, Village, Community or Parish Council. Town and Village are not appropriate for the area. Coventry already has two parish Councils so for consistency it is proposed that the new body be called Finham Parish Council.
- d) **Electoral arrangements:** recommendations must be made in relation to the number of councillors and whether or not the parish should be divided into wards. Taking into account the guidance on number of councillors, particularly at paragraphs 154 and 157 (paragraphs 1.1.2 and 1.1.5 of this Appendix) and the challenges associated with attracting sufficient candidates it is recommended that the number of councillors be 10

It is considered that this number gives a balance between creating a council that is large enough to be viable but not so big that it may prove difficult to attract candidates. Taking into account guidance and the nature of the area, which does not consist of areas with very distinct local identities, it is not proposed to divide the area into wards. It is recommended that:

- i) the parish should not be divided into wards, and
- ii) that a total of 10 councillors to be elected.

1.4.2 If the Council decides to create a new parish, it must make a Reorganisation Order and more information about this and the other legal steps required are set out in paragraph 5.2 of the main report. Should the Council recommend the establishment of a parish council, a detailed timetable will be developed for consideration at a meeting of Council prior to 24th June 2015. However, the Re-organisation Order must become effective on 1st April in any year if elections are to be held for the new Parish Council in the following May.

1.4.3 If the Council's recommendation is to create a parish council, the next steps would include:

Publication of recommendations

Council makes final recommendations and approves Re-organisation Order including anticipated budget.

Re-organisation Order published

Cabinet approves Finham Council-Tax Base and grant (January)

Council approves Council Tax Setting Report, including the Finham precept based on anticipated budget (February)

Re-organisation Order becomes effective (1st April)

Elections to new Parish (May)

1.4.4 Given the lead in time required for the reconfiguration of the Council Tax system and the work required to prepare a meaningful budget and the Re-organisation Order, it is anticipated that the first elections would take place in May 2016.

Revised Recommendations for Agenda item 8:

Community Governance Review – Proposals for Finham Area

Revised recommendations

That Council:

1. agree amendments to the terms of reference (as now circulated) for the Community Governance Review.
2. agree that a report be considered at the January meeting of Council on whether or not a new Parish for the Finham area of the city is recommended.

Community Governance Review – Terms of Reference for Review of Finham Area

Background

In December 2013, the Council received a petition bearing 711 signatures, requesting that the Council that the Council undertakes a Community Governance Review with a view to establishing a Parish Council in the Finham area of the City. The area is shown on the attached plan.

In accordance with the Local Government and Public Involvement in Health Act 2007 the Council is now required to conduct a Community Governance review for this area. The scope of the review and timetable are detailed below:

The Council will undertake the review in line with Part 4 of the Local Government and Public Involvement in Health Act 2007. The review will comply with the legislative requirements of the Act, have regard for the associated statutory guidance and will be conducted in accordance with these terms of reference.

Scope of the Review

In response to the Petition, the review will consider whether the existing Governance arrangements in place for the Finham area of the City:

- Reflect the identities and interests of the communities in that area; and
- Are effective and convenient to local people.

When carrying out the community governance review the Council must also take into account other existing or potential community governance arrangements (such as local residents' associations, neighbourhood forums or other forums) in determining what parish arrangements to recommend.

The review will be conducted ~~in two stages~~ as follows, to ensure as many residents and other bodies as possible have an opportunity to contribute to the process.

Stage One

As this review is in response to the specific request for the establishment of a Parish Council, the first stage of the review will consist of consultation with local government electors in the affected area. Residents would receive information from the Council, setting out the implications for residents of establishing a new parish area. The results of the consultation exercise and draft proposals would then be considered by full Council. If the Council recommends that a Parish Council is not created then that would conclude the matter and there is no requirement for Stage Two.

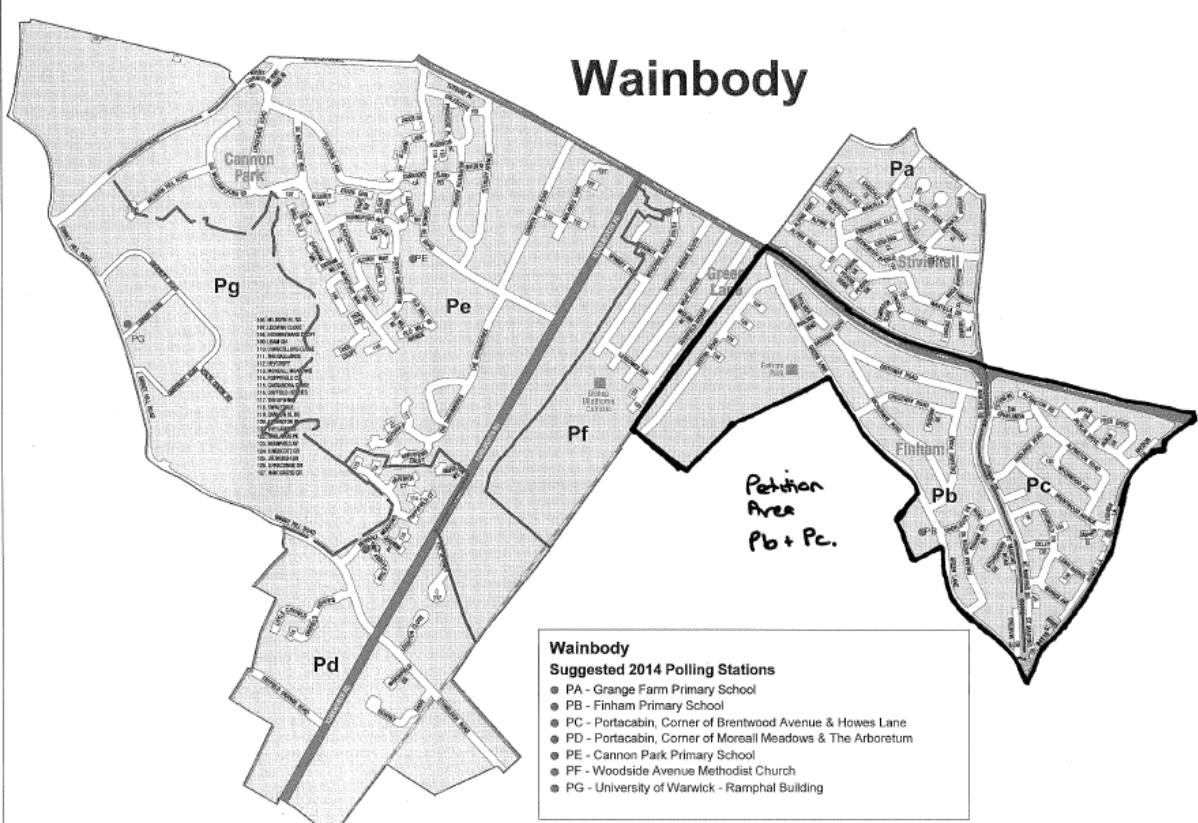
Stage Two

If the Council recommends that a Parish Council be created ~~At this stage of the review~~, the draft proposals will be consulted on, and residents and other bodies would have opportunity to comment before any decision is made. During this stage, residents from outside of the area will also have the opportunity to comment generally through a general consultation exercise. Following the consultation exercise, the results of the consultation and recommendations will be considered by full Council before making a final decision about the establishment of a new parish council.

Timetable for the Review

Stage 1	Description	Date(s)
	Council Meeting	24 June 2014
	Consultation meeting with Petitioners	
	Consultation with Local Government Electors	
	Deadline for consultation	
	Result of consultation compiled	
	<u>If the Council recommends a new parish for the Finham area</u>	
Stage 2	Council Meeting	14 October 2014 <u>January 2015</u>
	Publication of draft proposals, in light of consultation with local government electors	
	Consultation meeting with Petitioners	
	Consultation exercise	
	End of consultation	
Stage 3	Council Meeting to agree final proposals	13 January 2015 <u>To be confirmed</u>
	If the proposal is to create a Parish the following stages will need to take place	
	Prepare Order for Creation of Parish Council	January 2015 <u>Prior to April 2016</u>
	Creation of Parish Council	April 2015 <u>2016</u>
	Election to Parish Council	May 2015 <u>2016</u>

Wainbody





Public report Council Report

Council

9 December 2014

Name of Cabinet Member:

Cabinet Member for Policing and Equalities – Councillor Townshend

Director Approving Submission of the report:

Martin Reeves, Chief Executive

Ward(s) affected:

All Wards

Title: Polling District and Polling Place Review

Is this a key decision?

No

Executive Summary:

This report details amendments to the polling district and polling place review scheme which was approved by Council on 14 January 2014. The amendments are required due to comments received at the Elections in 2014 and some of the polling place locations becoming unavailable. The Electoral Arrangements Panel and Ward members were consulted. The consultation document was published on the Council's website as required by legislation.

Recommendations:

- 1) That Council considers and approves the revised polling district and polling place scheme, as detailed in the report, and
- 2) That if any further polling places become unavailable prior to the election that the Chief Executive, following consultation with the Leader and Deputy Leader and the appropriate Ward members agree temporary amendments to the scheme for the 2015 elections.

List of Appendices included:

- Appendix 1: Proposed amendments to the polling district and polling place scheme.
- Appendices 2 to 5: Maps detailing the suggested polling district boundaries for the wards concerned (Bablake, Henley, Lower Stoke and Woodlands) with the future proposed polling district names.
- Appendix 6: A report detailing the suggested roads/properties to be moved from one polling district to another.
- Appendix 7: The Acting Returning Officer's recommendations regarding polling stations.

Other useful background papers:

Polling District and Polling Place Review – Update. Report to Council 14 January 2014.
<http://democraticservices.coventry.gov.uk/documents/s14623/Polling%20District%20Polling%20Place%20Review.pdf>

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

Yes – Although this report has not been considered elsewhere, the Cabinet Member for Policing and Equalities - Electoral Arrangements Advisory Panel has reviewed and provided advice on the proposed changes

Will this report go to Council?

Yes – 9th December 2014

Report title: Review of Polling Districts and Polling Places

1. Context (or background)

- 1.1 Section 18C(1) of the Representation of the People Act 1983 (RPA 1983) places a duty on all UK local authorities to review their parliamentary polling places within 18 months of a Parliamentary Election. The Council conducted its full review from 1 October 2013 and approved its revised scheme in January 2014.
- 1.2 During the elections in 2014 several issues arose in relation to some of the polling place locations and some of the venues no longer being available which has meant that certain areas have had to be reviewed again.
- 1.3 Section 18B RPA 1983 states the authority must designate the polling places for the polling districts in its area.
- 1.4 Paragraph 25 of Schedule 1 of RPA 1983 states that the Returning Officer must provide a sufficient number of polling stations, shall allocate electors to those polling stations, and those polling stations shall be in the polling place for that district.

2. Options considered and recommended proposal

- 2.1 All the information relating to the Polling District and Polling Place Review was published on the Council's website for 4 weeks from 30th October 2014.
- 2.2 During the consultation period all proposed polling stations were contacted to establish if they were available and suitable. All proposed locations are appropriate for use as polling stations.
- 2.3 Ward Councillors were also given the opportunity to consider the suggestions for alternative polling stations and polling district boundaries. No adverse comments were received to the proposals.
- 2.4 Attached at Appendix 1 are the amendments to the polling district and polling place scheme. It:-
 - confirms the current polling place and issues identified
 - recommends the future polling place for the polling district
- 2.5 Attached at Appendices 2, 3, 4 and 5 are the maps detailing the suggested polling district boundaries for the wards concerned, with the future proposed polling district names.
- 2.6 Attached at Appendix 6 is a report detailing the suggested roads/properties to be moved from one polling district to another.
- 2.7 Attached at Appendix 7 is a report containing the Acting Returning Officer's recommendations regarding polling stations.
- 2.8 Council is recommended to approve the revisions to the scheme detailed in the report. It is also recommended that delegation be given to the Chief Executive following consultation with the Leader and Deputy Leader and the ward members to make any temporary amendments to the scheme which may be required on the run up to the election.

3. Results of consultation undertaken

- 3.1 The Review has taken into account comments received following the May and August 2014 elections and comments from ward councillors. No additional comments were received following the publication of information relating to the Polling District and Polling Place Review on the Council's website.

4. Timetable for implementing this decision

- 4.1 The register of electors is due to be published on 1 December. A revised register will be published 2 January 2015, following approval of the revised polling districts.

5. Comments from Executive Director of Resources

- 5.1 Financial implications

There are no financial implications arising from this report.

- 5.2 Legal implications

Section 18C(1) of the Representation of the People Act 1983 (RPA 1983) places a duty on all local authorities to review their parliamentary polling districts and polling places within 18 months of a Parliamentary Election. That requirement was met by the completion of the review approved by Council on 14th January 2014. The amendments proposed in this report reflect comments and issues identified during the elections which took place during 2014.

6. Other implications

- 6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?**

An effective polling district and polling place scheme supports the Council Plan priority to encourage strong and involved communities.

6.2 How is risk being managed?

The key risk associated with this report is related to electors not being aware of where they should go to vote if their polling station has changed. This is being dealt with by sending poll cards to all electors in the run up to an election.

6.3 What is the impact on the organisation?

None

6.4 Equalities

When assessing the location of polling places, accessibility issues have been included to ensure that all proposed polling stations have full access.

6.5 Implications for (or impact on) the environment

None

Report author:

Name and job title: Liz Read, Electoral Services Manager

Directorate: Resources

Tel and email contact: 024 7683 3177, liz.read2@coventry.gov.uk

Enquiries should be directed to the above person.

Contributor/ approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Adrian West	Members and Elections Team Manager	Resources	30/11/14	1/12/14
Martin Reeves	Chief Executive	Chief Executives	1/12/14	1/12/14
Names of approvers for submission: (officers and members)				
Executive Director – Resources	Chris West	Resources	1/12/14	1/12/14
Legal: Solicitor	Carol Bradford	Resources	1/12/14	1/12/14
Councillor Townshend	Cabinet Member for Policing and Equalities		28/11/14	29/11/14

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Ward	Issue	Proposal	Recommendation
Bablake	Complaints were received regarding the loss of 2 polling stations as the new locations were not as accessible to a majority of the homes in the areas. One of the locations became unavailable in May 2014 so an alternative was found for the Church Hall	To re-instate the polling places at the Old Shepherd Pub and the Wallace Hotel. To make the Hawkes Mill Lane Sports & Social Club the permanent polling place to replace the Brownhill Green United Reform Church Hall.	Have a polling place at the Old Shepherd Pub and The Wallace Hotel, this requires the creation of two new polling districts. Approval of the revised polling districts as shown on the plan attached at Appendix 2. Make Hawkes Mill Lane Sports and Social Club the polling place for polling districts Aa & Ak.
Foleshill	The rooms at the Foleshill Community Centre are not disabled compliant.	To make the Spiritual Warrior Martial Arts Centre, 520 Foleshill Road the permanent polling place to replace Foleshill Community Centre.	Make the Spiritual Warrior Martial Arts Centre the polling place for polling district Ea.
Henley	Coventry City Mission - Whilst there was support for this change during the polling district and polling place review, when put into use there were issues around parking and the location. It was suggested that there may be other alternatives in the area which could be considered. Following consultation the recommendation was prepared.	Review the polling district boundaries and some of the locations of polling places	Split polling district Fc and create a new polling district taking in part of Ff creating a polling place at a Portacabin – corner of Broad Park Road and Ellacombe Road. Split polling district Fb creating a new polling district with a polling place at St Peter and Paul School. Altering the polling district boundary of Fd to take in Shilton Lane area as it is more logical. Moving the polling place for Fe to St Chads from Coventry City Mission. Proposed polling districts detailed on the plan attached at Appendix 3.
Holbrook	Hen Lane Social Club - When this location was approached for the election in May 2014 they refused to allow us to use it anymore. For May 2014 the electors went to St Luke's Parish Centre.	To make Finbarrs Club the polling place for this polling district to replace the Hen Lane Social Club.	Moving the polling place for Gd to Finbarrs Club from Hen Lane Social Club.
Lower Stoke	Due to the new housing development in Second Avenue area review of polling station location and potentially review boundaries of polling districts to take account of issues.	Review the polling district boundaries and some of the locations of polling places	Split polling district Jf at Binley Road leaving the area north of Binley Road with a polling place of Scout Headquarters, merging the area south of the Binley Road with polling district Je with the polling place for Je becoming the Sea Cadets. Proposed polling districts detailed on the plan attached at Appendix 4. In view of the amount of development in the Ward it is recommended to review again after the elections in 2015.
Earford	Coventry Coach Makers is no longer available for use, alternative locations	Review the polling places for these areas and suggest suitable alternatives.	Moving the polling place for polling district Kc to St Nicholas Church from Savoy Gala Bingo. Moving the

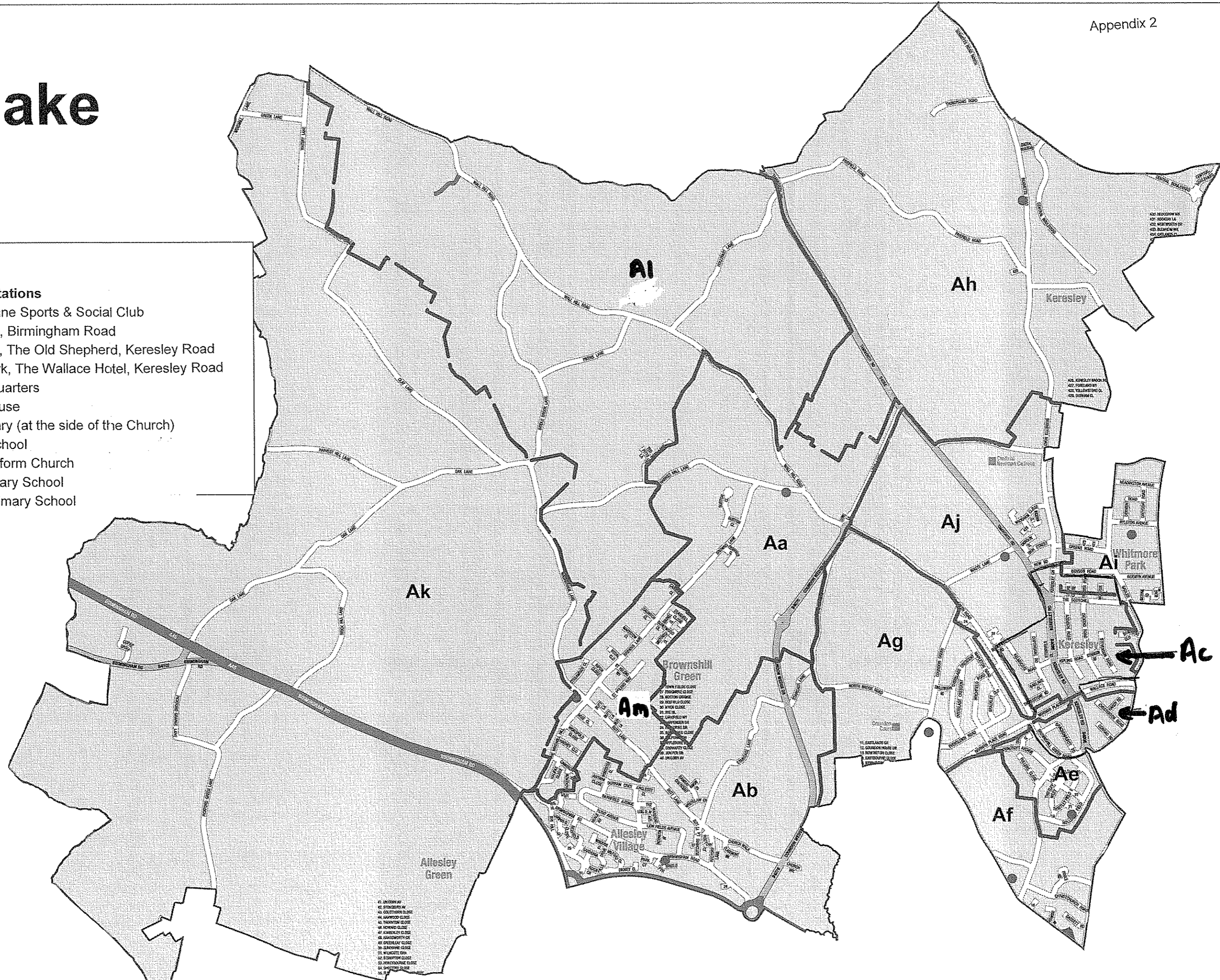
Page 52	were identified following consultation. The room used at Gala Bingo is not adequate and the cost of the venue was excessive, alternative locations were identified.		polling place for polling district Kf to The Annex at Harp Place from Coventry Coachmakers.
Michael's	Elm Bank Training Centre – This property is now owned by the University and is no longer available as a polling station.	To move this polling place to the Welcome Centre, 47 Parkside.	Moving the polling place for polling district Le to The Welcome Centre from Elm Bank.
Whoberley	Allesley Hall Primary School - In August the School was not available so the polling station was moved to St Christopher's Church Hall, this received positive feedback from staff and electors as the facilities including parking were better than at the school.	To make St Christopher's Church Hall the polling place for this polling district to replace the Allesley Hall Primary School.	Moving the polling place for polling district Rd to St Christopher's Church Hall from Allesley Hall Primary School.
Woodlands	Good Shepherd Lutheran Church - In May 2014 issues arose regarding the access to this polling place, so an alternative needed to be found.	No alternative locations available within this polling district so the recommendation is to split the polling district between the three neighbouring districts.	Split polling district Sa into three and merge the areas with polling districts Sd, Sg and Sh. A plan of the proposed changes to the polling districts is attached at Appendix 5.

Bablake

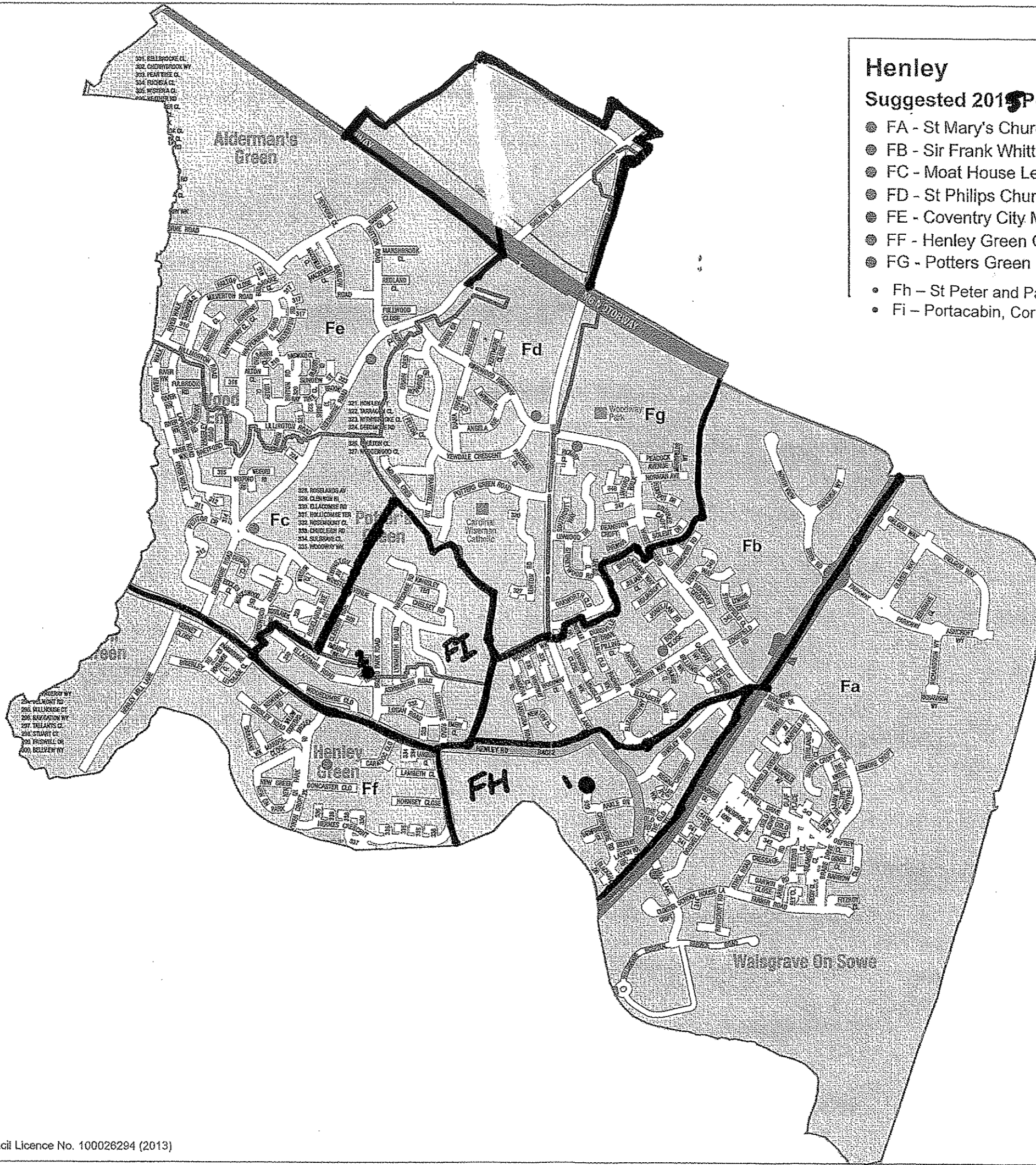
Bablake

Suggested 2015 Polling Stations

- Aa & Ai – Hawkes Mill Lane Sports & Social Club
- Ab – Allesley Village Hall, Birmingham Road
- Ac – Portcabin, Car Park, The Old Shepherd, Keresley Road
- Ad – Portacabin, Car Park, The Wallace Hotel, Keresley Road
- Am & Ak - Scout Headquarters
- Ae – Arthur Diamond House
- Af – Christ the King Library (at the side of the Church)
- Ag – Holyfast Primary School
- Ah – Keresley United Reform Church
- Ai – Whitmore Park Primary School
- Aj – Keresley Grange Primary School



Henley



Henley

Suggested 2015 Polling Stations

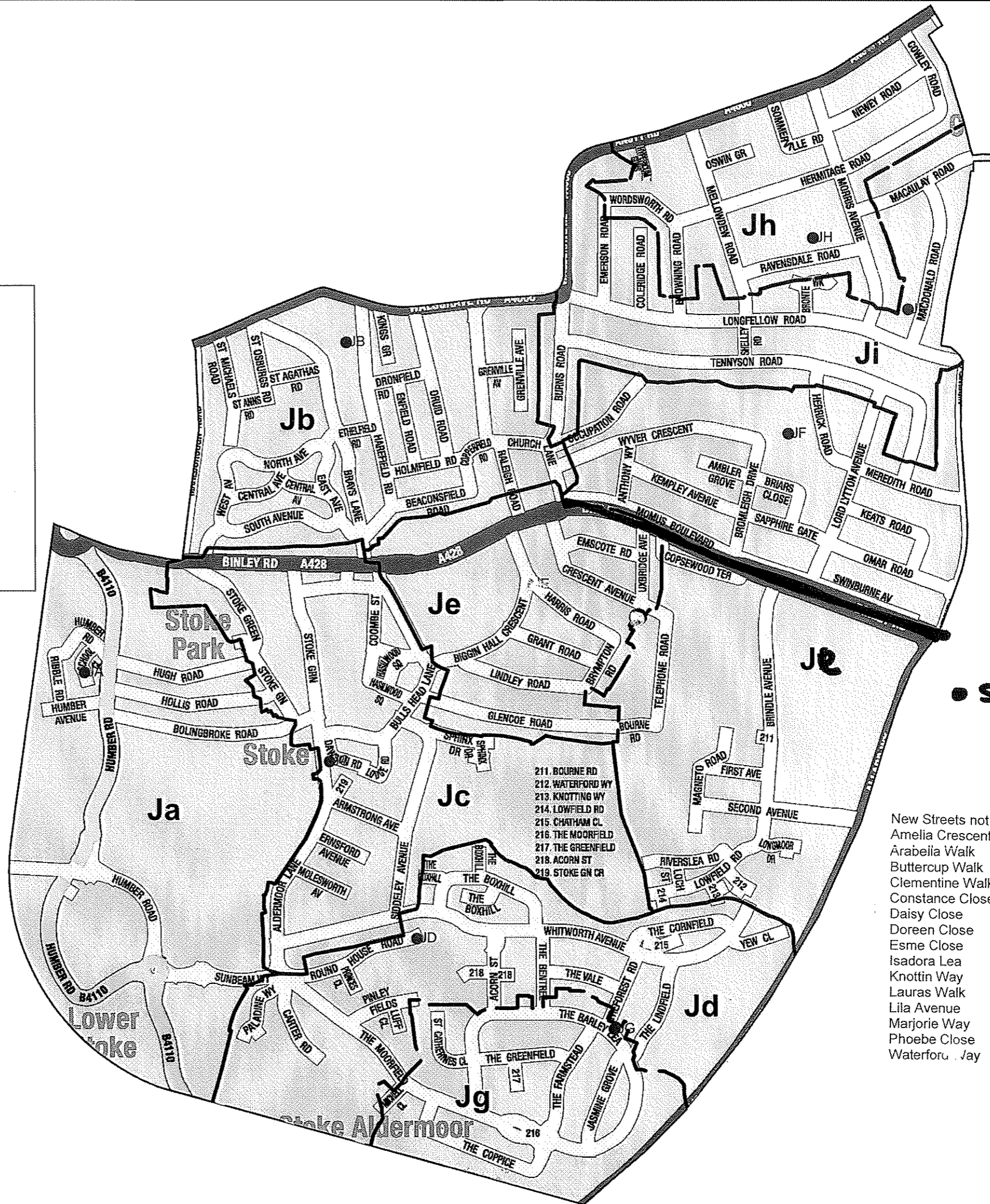
- FA - St Mary's Church Parish Centre
- FB - Sir Frank Whittle Primary School
- FC - Moat House Leisure and Neighbourhood Centre
- FD - St Philips Church
- FE - Coventry City Mission
- FF - Henley Green Community Centre
- FG - Potters Green Community Association
- Fh - St Peter and Paul RC Primary School
- Fi - Portacabin, Corner of Broad Park Road & Ellacombe Road

Lower Stoke

Lower Stoke

Suggested 2015 Polling Stations

- JA - Newlands Court Sheltered Housing Scheme
- JB - Sacred Heart Church
- JC - Portacabin, Adj. Aldermoor Lane Clinic
- JD - Life Building (Old Aldermoor Farm School)
- Je - Sea Cadets, Crescent Avenue
- JF - Scout Headquarters
- JG - Portacabin, Corner of The Barley Lea and The Lindfield
- JH - Ravensdale Primary School Front Entrance
- JI - Macdonald Road Methodist Church



● Sea Cadets

New Streets not shown on map in this area –
 Amelia Crescent
 Arabella Walk
 Buttercup Walk
 Clementine Walk
 Constance Close
 Daisy Close
 Doreen Close
 Esme Close
 Isadora Lea
 Knottin Way
 Lauras Walk
 Lila Avenue
 Marjorie Way
 Phoebe Close
 Waterforu Jay

Coventry – Various Wards

Suggested moves from one Polling District to another

Changes to Polling Districts

Bablake

Aa, Ab, Af, Ag, Ah, Ak – remain unchanged.

Ad – will be Am

Ae – will be split as below with some roads moving into the new Ad

Ai – some roads will move to the new Ac

Aj – will be split as below with some roads moving into the new Ac

Ac – will be Al

Current Polling District	Street Name	Property Numbers (if not whole street)	Future Polling District
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Bablake

Aj	Addison Road	3-131(Odd); 146-42(Even); 36-12(Even)	Ac
Aj	Bablake Close	1-18(Cont)	Ac
Aj	Copthorne Road	1-15(Odd); 44-2(Even); 1-30(Cont) Copthorne Lodge	Ac
Aj	Dickens Road	1-127(Odd); 127A; 129; 122-94(Even); 92A; 92-48(Even); 46A; 46-2(Even)	Ac
Ai	Fraser Road	1-27(Odd); 28-2(Even)	Ac
Aj	Kelmscote Road	1-99(Odd); 50-20(Even); 10-2(Even)	Ac
Aj	Keresley Green Road	50-6(Even); 2	Ac
Aj	Keresley Road	89-125(Odd); The Old Shepherd; 202A; 198-170(Even); 166-142(Even); 140A; 140; 138A; 138-90(Even)	Ac
Ai	Locke Close	1-19(Odd); 20-2(Even)	Ac
Ai	Morton Close	1-23(Odd); 24-2(Even)	Ac
Aj	Stennels Close	1-45(Odd)	Ac
Aj	Stevenson Road	1-91(Odd); 112-2(Even)	Ac
Aj	Tamworth Road	1-11(Odd); 15-17(Odd)	Ac
Aj	The Scotchill	3-95(Odd); 108-2(Even)	Ac
Aj	Thurlestone Road	1-47(Odd); 51-61(Odd); 92-2(Even)	Ac

Ae	Brackenhurst Road	1-49(Odd); 78-2(Even)	Ad
Ae	Brownhill Green Road	15-31(Odd); 31A; 33-81(Odd); 81A; 81B; Flat 83; 85A; 92-2(Even)	Ad
Ae	Chesterton Road	1-63(Odd); 54-2(Even)	Ad
Ae	Conrad Road	1-29(Odd); 30-28(Even); 24-2(Even)	Ad
Ae	Drummond Close	1-23(Odd); 12-2(Even)	Ad

Ae	Duncroft Avenue	3-67(Odd); 112-72(Even); 46-2(Even)	Ad
Ae	Hardy Road	1-27(Odd); 28-2(Even)	Ad
Ae	Keresley Road	1-39(Odd); 41/43; 45-73(Odd); The Wallace; 88-6(Even); 2	Ad
Ae	Sadler Road	3-49(Odd); 53-113(Odd); 1-12(Cont) Greyfriars Court	Ad
Aj	Wallace Road	1-91(Odd); 94-48(Even); Flat Over 46; Flat Over 36-34(Even); 32-4(Even)	Ad

Current Polling District	Street Name	Property Numbers (if not whole street)	Future Polling District
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Henley

Fb	Ansty Road	535 only	Fa
Fb	Arkle Drive	All properties	Fh
Fb	Beckbury Road	All properties	Fh
Fb	Blackshaw drive	All properties	Fh
Fb	Cheltenham Croft	All properties	Fh
Fb	Crowmere Road	All properties	Fh
Fb	Darnford Close	All properties	Fh
Fb	Hinckley Raod	67 – 139 (odds)	Fa
Fb	Henley Road	All properties	Fh
Fb	Larkin Road	All properties	Fh
Fb	Regina Crescent	All properties	Fh
Fb	Regis Walk	All properties	Fh
Fb	Shirley Raod	All properties	Fh
Fb	The Old Yard	All properties	Fh
Ff	Ashburton Road	All properties	Fi
Ff	Broad Park Road	11 – 45 (odds) 28 – 38 (evens) Friswell House	Fi
Ff	Chudleigh Road	All properties	Fi
Ff	Ellacombe Road	All properties	Fi
Ff	Emery Close	All properties	Fi
Ff	Henley Road	263-397 (odds)	Fi
Ff	Logan Road	All properties	Fi
Ff	Luscombe Road	All properties	Fi
Ff	Rosemount Close	All properties	Fi
Ff	Widdecombe Close	All properties	Fi
Fc	Broad Park Road	63-109 (odds) 40-90 (evens), Wyatt House	Fi

Fc	Chelsey Road	All properties	Fi
Fc	Clennon Rise	All properties	Fi
Fc	Embassy Way	All properties	Fi
Fc	Kingsley Terrace	All properties	Fi
Fc	Luscombe Road	45-95 (odds), 78-100 (evens)	Fi
Fc	Lynmouth Road	All properties	Fi
Fc	Watcombe Road	All properties	Fi
Fc	Winston Avenue	157-229 (odds), 78-114 (evens)	Fi

Current Polling District	Street Name	Property Numbers (if not whole street)	Future Polling District
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Lower Stoke

Jf	Amelia Crescent	All properties	Je
Jf	Arabella Walk	All properties	Je
Jf	Binley Road	232-296 (evens only)	Je
Jf	Bourne Road	All properties	Je
Jf	Brindle Avenue	All properties	Je
Jf	Buttercup Walk	All properties	Je
Jf	Clementine Walk	All properties	Je
Jf	Constance Close	All properties	Je
Jf	Copsewood Terrace	All properties	Je
Jf	Daisy Close	All properties	Je
Jf	Doreen Close	All properties	Je
Jf	Esme Close	All properties	Je
Jf	Isadora Lea	All properties	Je
Jf	Knotting Way	All properties	Je
Jf	Lauras Walk	All properties	Je
Jf	Lila Avenue	All properties	Je
Jf	Loch Street	All properties	Je
Jf	Longmoore Drive	All properties	Je
Jf	Lowfield Road	All properties	Je
Jf	Magneto Road	67 – 139 (odds)	Je
Jf	Riverslea Road	All properties	Je
Jf	Marjorie Way	All properties	Je
Jf	Matilda Mews	All properties	Je
Jf	Phoebe Close	All properties	Je
Jf	Second Avenue	All properties	Je
Jf	Telephone Road	All properties	Je
Jf	Waterford Way	All properties	Je

Current Polling District	Street Name	Property Numbers (if not whole street)	Future Polling District
Woodlands			
Sa	Alspath Lane	All properties	Sg
Sa	Eastern Green Road	49	Sg
Sa	Howard Close	All properties	Sg
Sa	Jenkins Avenue	All properties	Sg
Sa	Kimberley Close	All properties	Sg
Sa	Lower Eastern Green Lane	All properties	Sg
Sa	Luther Way	All properties	Sg
Sa	Unicorn Avenue	1-63 (odds), 2-66 (evens)	Sg
Sa	Eastern Green Road	1-47 (odds), 2-60(evens)	Sh
Sa	Troutbeck Road	All properties	Sh
Sa	Faulconbridge Avenue	All properties	Se
Sa	Handsworth Crescent	All properties	Se
Sa	Olton Avenue	All properties	Se
Sa	Stonebury Avenue	1-61 (odds), 2-108 (evens)	Se
Sa	Tilewood Avenue	All properties	Se

Polling District and Polling Place Review

Ward	Name of current Polling Station
Bablake	Portacabin, Car Park, The Old Shepherd, Keresley Road
Bablake	Portacabin, Car Park, Wallace Hotel, Keresley Road
Foleshill	Arthur Diamond House, Holloway Field
Henley	Coventry City Mission
Henley	Moat House Leisure Centre, Henley Green Community Centre & Sir Frank Whittle Primary School
Holbrook	Hen Lane Social Club
Lower Stoke	review Polling districts Je & Jf
Radford	Coventry Coach Makers
St. Michael's	Elm Bank Training Centre
Whoberley	Allesley Hall Primary School
Woodlands	Good Shepherd Lutheran Church

aw 2014 - ARO Recommendations

Returning Officers Recommendations
Re-instatement of this polling station.
Re-instatement of this polling station.
Agree with the move to the Spiritual Warrior Martial Arts Centre
Agree with the move to St Chads
Agree with the use of a Portcabin at corner of Broad Park Road and Ellacombe Road and St Peter and Paul School.
Use Finbarrs Club as polling station
Agree with the removal of the portacabin at Harris Road and the move to the Sea Cadets for Je.
Agree to the move to St Nicholas Church from Savoy Gala Bingo and The Annex at Harp Place from Coventry Coachmakers.
Use the Welcome Centre, 47 Parkside
Use St Christopher's Church Hall
remove polling district and split between 3 neighbouring polling stations